

Henry

Associate Curator of Programs

ABOUT THE HENRY

The Henry Art Gallery was founded as Washington State's first art museum in 1926, on the principle that art stimulates inquiry, fosters knowledge, and builds healthy communities. Located on the campus of the University of Washington (UW), Seattle, the Henry is internationally recognized as a pioneer in the research and presentation of contemporary art. Learn about our mission and vision: henryart.org/about.

POSITION PURPOSE

The Associate Curator of Programs is responsible for leading the Henry's public program offerings, with a particular focus on amplifying diverse voices and reaching a range of audiences. Programs at the Henry often develop in conversation with partners and their communities, as well as with an understanding of the audiences and issues that matter to them. As such, the Associate Curator of Programs develops and nurtures relations with a number of partners—exhibiting artists, local organizations, and University of Washington faculty, staff, and students—with the goal of offering arts-based programming that engages meaningful questions, fosters social connections, expands creative thinking and practices, and supports Seattle's greater arts ecologies.

The Associate Curator of Programs is a core member of the curatorial team, and partners closely with Henry colleagues to collectively brainstorm programmatic approaches to core exhibition ideas. The position will also supervise and support a Programs Manager in developing the Henry's multigenerational, youth, and undergraduate engagement initiatives, as well as supervise interns and work-study positions, as opportunities arise. They also oversee evaluation strategies across programming to ensure quality and relevancy.

COMMITMENT TO EQUITY

The Henry acknowledges the historical structures and social dynamics that have continuously oppressed communities of color and we acknowledge our part in institutional racism. We also acknowledge that we are situated on the land of the Coast Salish peoples.

We are actively committed to racial equity and to building a strong foundation of inclusivity and awareness in all we do. We value discourse that brings forward voices and positions that have been – and continue to be – oppressed. We do not tolerate hate speech or actions.

We recognize that we are in the process of embodying these values across our exhibitions, programs, and operations; this is our ongoing work.

The Henry Art Gallery is a part of the University of Washington. For more information about race and equity at the UW, see u.washington.edu/raceequity.

SALARY RANGE: \$5,833-\$6,363 per month (\$69,996-\$76,356 annually) full time equivalent – prorated to \$63,000-\$68,720 annually 90% of the full time rate, depending on experience

SCHEDULE: Tuesday – Friday, 36 hours per week (90% FTE), some evening and weekend hours may be required based on program needs

REPORTS TO: Senior Curator

WHAT THE ASSOCIATE CURATOR OF PROGRAMS DOES:

Program development and management 50%

- Leads the Henry’s public program offerings, with a particular focus on amplifying diverse voices and reaching a range of audiences
- Oversees a yearly schedule of approximately 50+ programs that include:
 - 65% Adult and College-aged Programs
 - 25% Youth and Multigenerational Programs
 - 10% Community/School Group Visit support
- Develops and nurtures relations with partners—exhibiting artists, local organizations, and University of Washington faculty, staff, and students—with the goal of offering arts-based programming that is meaningful to their communities
- Collaborates with the Curatorial team to identify artists, guest speakers, and support exhibition components that have performative and programmatic elements
- Conceptualizes and oversees a wide range of topics, formats, and interpretive approaches that appeal to diverse audiences
- Fosters innovative program formats in response to various audiences’ ways of approaching the museum
- Works toward diverse and equitable engagement with race, gender, and ableness across program topics, artists, and program guests
- Writes text and works strategically to think about how to communicate with multiple audiences and interest groups
- Works in tandem with the Henry’s Communications team to ensure a strong web and social media presence for programs; plans strategically for documentation of programs and considers the impact of programs beyond their initial presentation
- Partners with the Visitor Experience Team to inform visitors about programs and to expand audience awareness and participation; partners with the IT Department to ensure audio/visual and other technology needs for programs are met
- Continually improves and refines the Henry’s programs by evaluating events for quality, attendance, and educational content
- Is present at the majority of public programs, working evenings and weekends as needed

Administration and supervision 40%

- Manages annual programs budget and program-specific budgets Works with Development staff to secure additional funding where necessary to support curatorial and programmatic projects, and participates in donor events as needed. Makes informal and formal presentations on museum programming to internal and external stakeholders.
- Supervises and assists the Programs Manager in developing multigenerational, youth, and undergraduate engagement programs.

- Administers contracts, check requests, and related paper-work
- Supervises and assists the Programs Manager in developing exhibition resources for educators
- Supervises University of Washington Work Study student employees and interns, when opportunities arise

Other duties as assigned 10%

CONNECT WITH US IF YOU HAVE:

Required

- Bachelor's Degree
- Typically, 2+ years of educational, curatorial, or museum programming experience, or an equivalent combination of education and experience.
- Broad knowledge of contemporary ideas and culture in keeping with the Henry's mission.
- Ability to work with multiple internal and external partners to achieve a project or common goal.
- Excellent interpersonal skills, with a collaborative approach.
- Ability to establish and maintain effective relationships with diverse audiences.
- Attention to detail and ability to conceptualize steps involved in implementing programs and events as well as to see big picture.
- Well-developed written and oral communication skills; ability to communicate in a professional manner.
- Self-directed with the ability to take initiative and anticipate actions needed; ability to exercise discretion and independent judgment and to be a team player in an active work environment.
- Ability to lead, manage, delegate, and juggle multiple tasks and meet demanding deadlines.
- Ability to work well under pressure while exhibiting professionalism, a customer-focused attitude, and consistent flexibility in a busy environment.
- Commitment to equitable museum practices
- Experience with teambuilding, and serving as a mentor or supervisor

Desired

- Significant experience in arts programming with experience in a museum/university environment
- Proven understanding of contemporary art across disciplines
- A wide network of contacts within creative/intellectual communities
- Budget management experience

If the above description does not fit you precisely but you think you would be an excellent fit for this role, please apply. We encourage you to speak directly to areas of potential growth, interest, and/or experience in your cover letter.

STATUS: Regular University of Washington Professional Staff Employee; Benefits eligible

BENEFITS & PERKS:

As a UW employee, the Associate Curator of Programs will enjoy generous benefits and work/life programs. For a complete description of the UW benefits for this position, please visit [this page](#).

The employee will have also have access to or receive:

- One UW Professional and Organizational Development ([POD](#)) Course per year
- A Professional Membership to the American Alliance of Museums ([AAM](#))
- Up to \$50.00 reimbursement for materials towards the employee's understanding of Diversity, Equity, Accessibility, and Inclusion

APPLY: This is a UW position. To apply, visit the [UW Hires](#) positing and create a candidate profile. The UW Hires posting can also be found by searching by Req #, using [241031](#) . No phone calls, please.

Diverse backgrounds make us stronger. We highly encourage Black, Indigenous, People of Color, LGBTQ+, and individuals of all abilities to apply.